

# GLEN ROCK PUBLIC SCHOOLS

Brett Charleston, Ed.D.  
Superintendent of Schools  
charlestonb@glenrocknj.org



620 Harristown Road  
Glen Rock, NJ 07452-2398  
(201) 445-7700  
Fax (201) 389-5019

November 23rd, 2020

Dear Parents and Guardians:

This letter is to inform you that a High School staff member tested positive for Coronavirus (COVID-19). The staff member was last in the district on Friday, November 13th, 2020. Immediately after being notified of this case, in compliance with guidance from the New Jersey Department of Health (NJDOH), the district conferred with the school doctor, the Borough Office of Emergency Management, the Glen Rock Board of Health and other school and local officials.

Individuals who came into close contact (meaning closer than 6 feet for a cumulative of 15 minutes or more within a 24-hour period) with the staff member have been identified and District Contact Tracers completed communication this afternoon with any affected individuals to provide quarantine instructions. If you do not receive a call from one of our District Contact Tracers your child was not in close contact. **Please be advised that our Contact Tracers determined that it is likely that the staff member contracted COVID-19 outside of school.**

Based on [New Jersey Department of Health guidelines](#), there will be no change to the High School or Middle School schedule. Both schools will return to in-person instruction, unless circumstances dictate otherwise, via the hybrid schedule on Monday, November 30th, 2020. Please be advised that there will be no change to the schedule for Byrd, Central and Coleman. All will continue to have in-person instruction until circumstances dictate otherwise. Hamilton will remain on remote instruction through December 4th, 2020 and return to in-person instruction via the AM/PM schedule on Monday, December 7th, 2020.

As always, we appreciate our community's support and cooperation. You can assist us by remaining vigilant in your approach to dealing with this health concern. It is critical that those who are asked to quarantine do so. In addition, we must all be cognizant of the repercussions for not adhering to [Executive Order #196](#). We must all do our part to ensure the health and safety of our students, staff and community. Our actions today can have a positive impact on school, winter and spring sports, activities and milestone events, such as prom and graduation, for the remainder of the school year.

If you have any questions about COVID-19 symptoms, or any other concerns for you or your child, please consult your physician. Should you have any questions about this situation, please feel free to contact your child's school nurse and/or principal.

We are Glen Rock Schools!

Sincerely,

A handwritten signature in grey ink that reads "Brett Charleston". The signature is written in a cursive, flowing style.

Brett Charleston, Ed.D.  
Superintendent of Schools